# Week 05 Overview

## Scope and Project Definition

### Lesson Overview

During this week, you will study possibly the two most important aspects of project management:  project scope and project definition.    You will study how to identify project requirements and translate those into an clear and actionable scope.  You will learn the importance of the project Statement of Work, and how to develop one.  Experienced project managers will unanimously agree that the most important part of project success is project planning, and you will be taking the first steps to master that discipline.

### Learning Objectives

By the end of this week, students will:

* Understand requirements engineering and the fundamentals of scope management
* be able to describe the purpose and content of the Statement of Work
* understand the purpose of the Project Overview Statement
* be able to create goal statements and define project objectives
* understand the origin and danger of "scope creep"

### Workflow

1. Read Wysocki     Chapter 4 pages 104-123
2. Read PMBOK Sections 5.1 to 5.4
3. View Presentation 5-1 "Project Requirements, Scope & SOW" (50 minutes)
4. Read Scope and Project Definition
5. Read Wysocki   Chapter 4 pages 124- 140
6. Read PMBOK Section 4.1
7. View Presentation 5-2 "Project Goals, Objectives and the POS" (15 minutes)
8. Discussion Forum:   Value of a POS
9. Assignment:  Writing Objectives
10. Assignment: POS for Homebuilding
11. Complete Team Assignment 3:  Project Document Management Plan